



# 2022 ANNUAL REPORT

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Head Start Child and Family  
Development Centers, Inc.

## **PROGRAM OVERVIEW**

Head Start Child and Family Development Centers, Inc. receives federal funds through the Department of Health and Human Services and the Wisconsin Department of Public Instruction to operate services to 404 children and families. This annual report will provide insight into our program's ability to provide comprehensive early childhood services for children and our work to empower families as their child's first teachers. The Head Start grant covers four counties in Western Wisconsin: La Crosse, Monroe, Vernon, and Crawford. Program leadership includes a Board of Directors and Policy Council, a parent-run board. Each group meets monthly, except in July, to conduct business and work with the management team to provide leadership and direction.

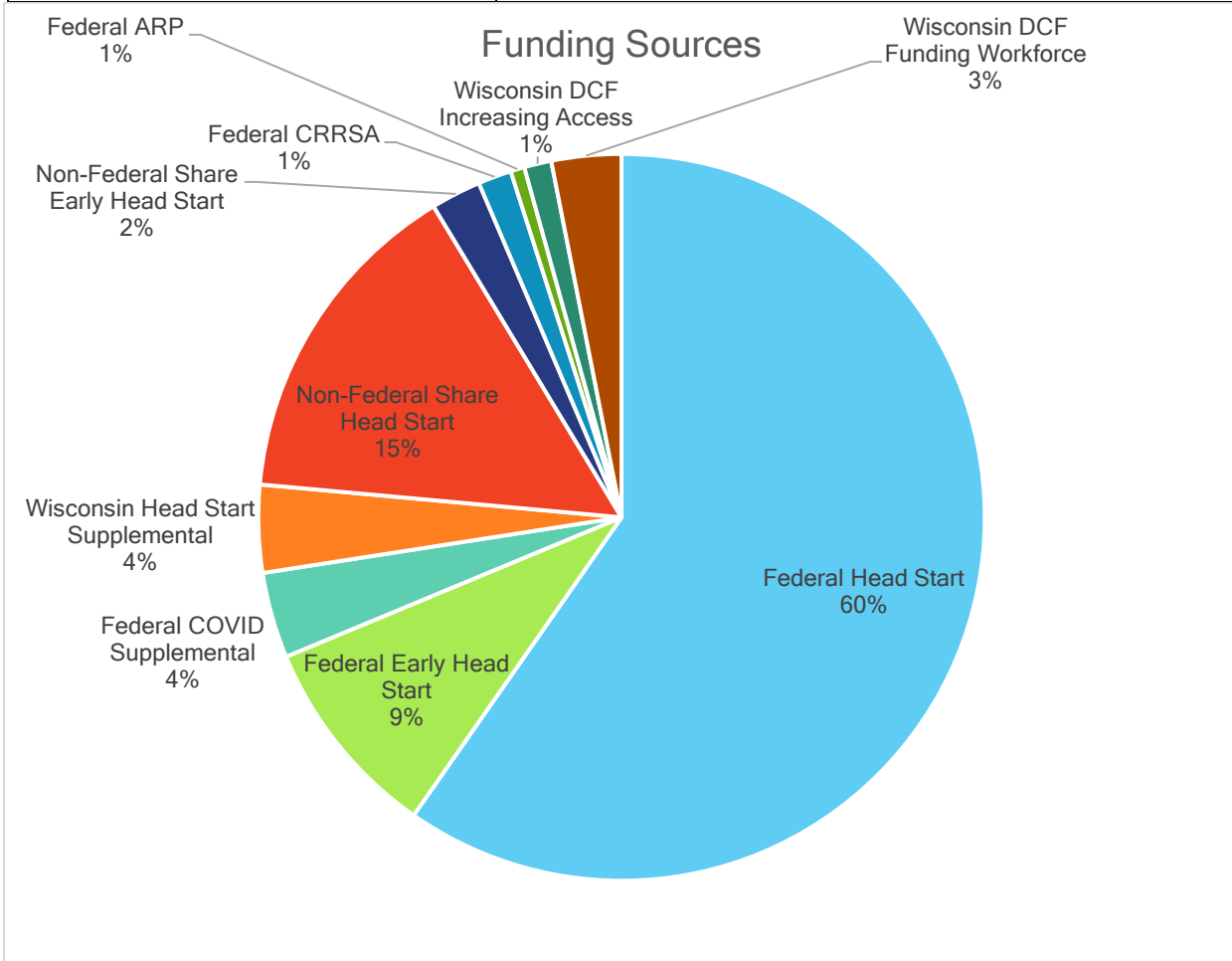
A significant accomplishment for the 2021-2022 program year was the return from COVID-19. In August 2021, our agency was able to keep the program operating throughout the 2021-2022 year. We had multiple protocols in place for safety and cleaning and reduced class sizes to minimize COVID exposure to children and staff. We continued to provide transportation for most of the dual-enrolled classrooms. It was a year full of challenges for staffing; specifically, we were experiencing a teacher shortage. With assistance from the board of directors and policy council members, our agency provided staff with an increase in wages. It offered team members a significant retention bonus from the State of Wisconsin through the end of 2023. The staffing shortage continues, but our agency will work to do what we can to hire quality staff.

### **Mission Statement**

Head Start Child and Family Development Centers, Inc. collaborates with communities to support and empower families while focusing on the health and education of the whole child.

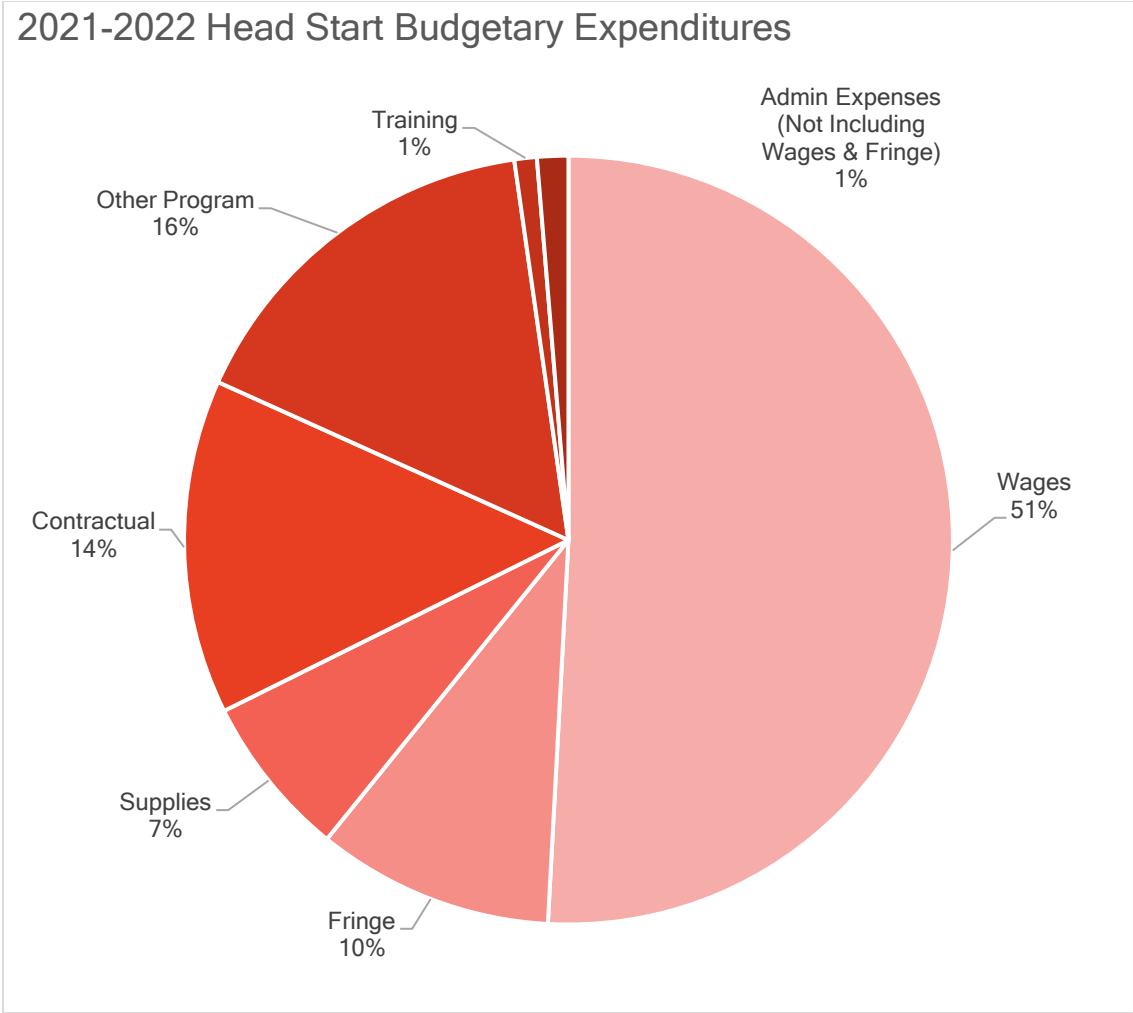
# HEAD START AND EARLY HEAD START FUNDING SOURCES

Program Revenues	
Funding Sources	
Federal Head Start	\$ 3,356,992.00
Federal Early Head Start	\$ 508,091.00
Federal COVID Supplemental	\$ 214,659.00
Wisconsin Head Start Supplemental	\$ 219,013.00
Non-Federal Share Head Start	\$ 837,865.00
Non-Federal Share Early Head Start	\$ 125,521.00
Federal CRRSA	\$ 83,683.00
Federal ARP	\$ 34,961.00
Wisconsin DCF Increasing Access	\$ 68,105.00
Wisconsin DCF Funding Workforce	\$ 174,450.00
<b>Total Non-Federal Share:</b>	<b>\$ 963,386.00</b>
<b>Total</b>	<b>\$ 5,623,340.00</b>



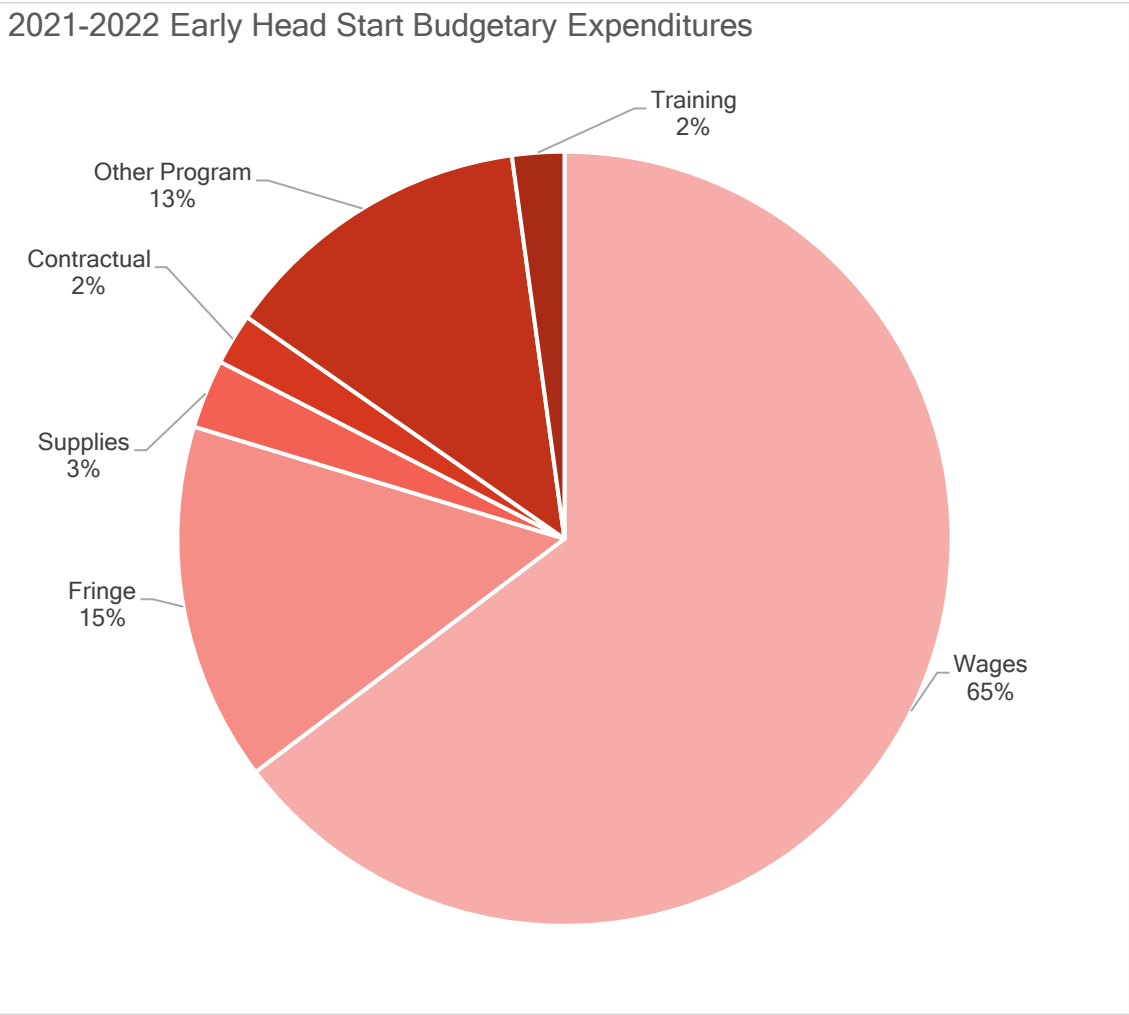
# 2021-2022 HEAD START BUDGETARY EXPENDITURES

2021-2022 Head Start Budgetary Expenditures	
Wages	\$ 1,707,172.86
Fringe	\$ 334,409.32
Supplies	\$ 230,138.46
Contractual	\$ 472,359.12
Other Program	\$ 537,173.20
Training	\$ 31,663.91
Admin Expenses (Not Including Wages & Fringe)	\$ 44,075.13
<b>Total</b>	<b>\$ 3,356,992.00</b>



# 2021-2022 EARLYHEAD START BUDGETARY EXPENDITURES

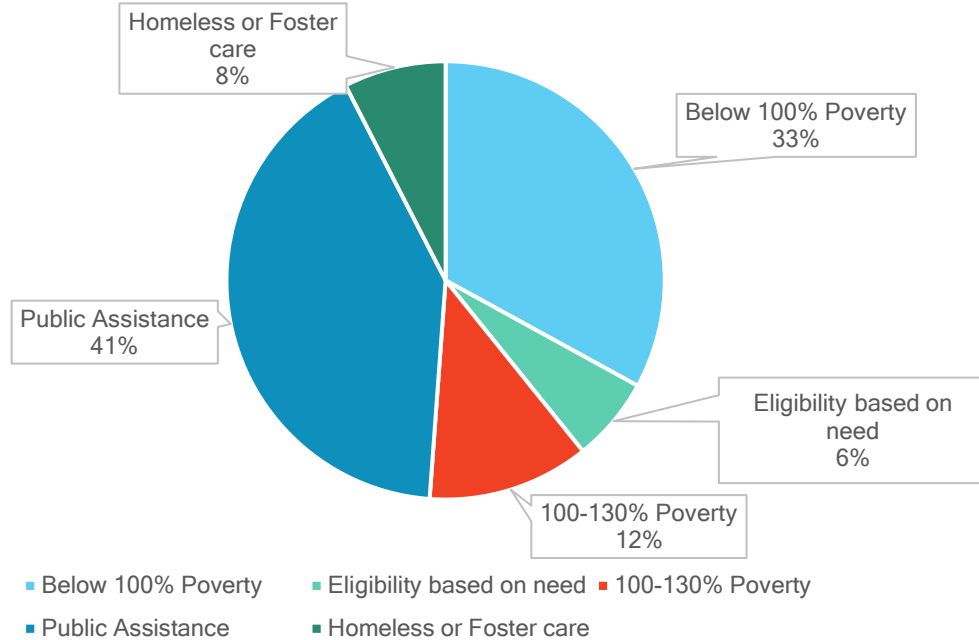
2021-2022 Early Head Start Budgetary Expenditures	
Wages	\$ 328,780.31
Fringe	\$ 76,044.07
Supplies	\$ 14,638.23
Contractual	\$ 10,899.45
Other Program	\$ 66,683.05
Training	\$ 11,045.89
<b>Total</b>	<b>\$ 508,091.00</b>



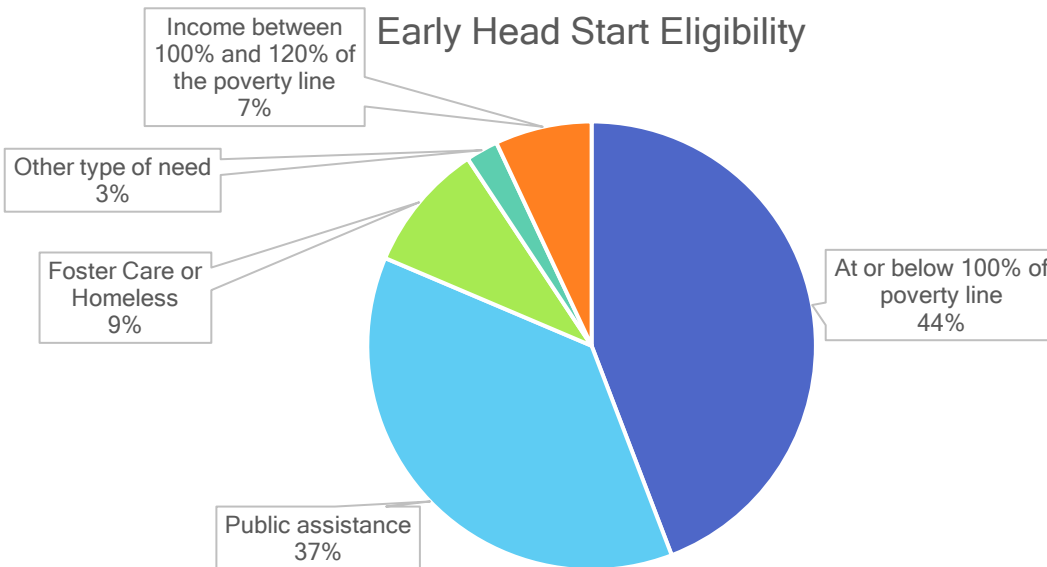
# ENROLLMENT & ELIGIBILITY

Total Number of Head Start Children Served	Total Number of Families	Average Monthly Enrollment
385	355	84.5%

### Head Start Eligibility



### Early Head Start Eligibility

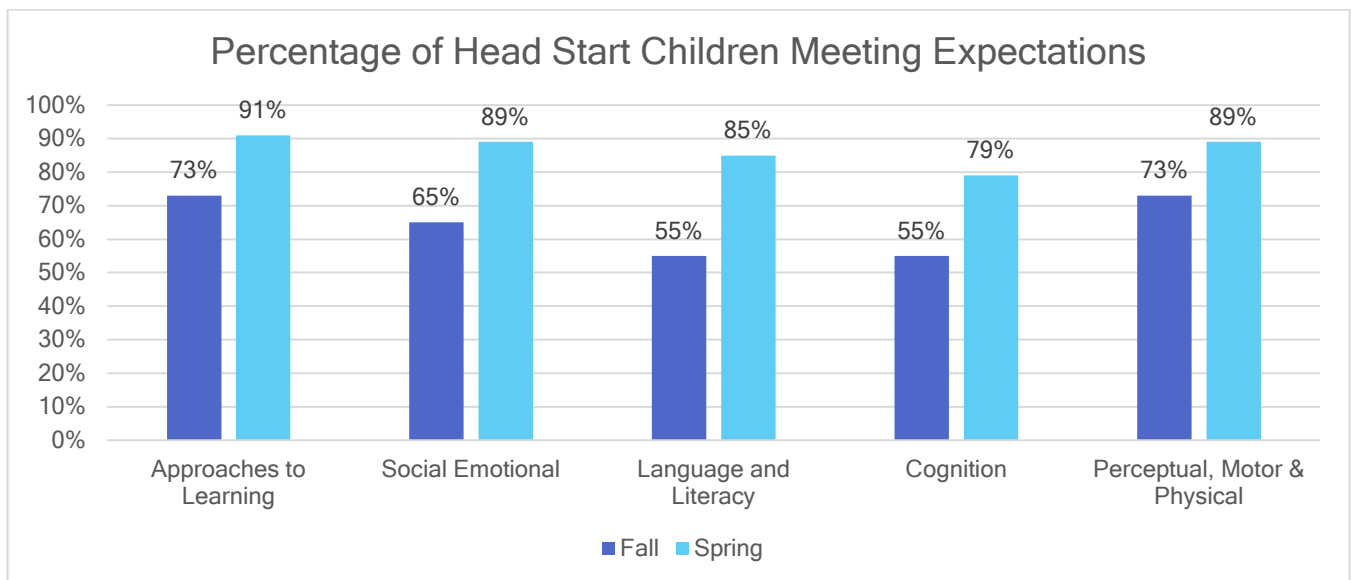


The total number of EHS children:	38	Average Monthly Enrollment	
The total number of pregnant moms:	5	Of EHS children:	85.4%

## SCHOOL READINESS

Preparing children and families for success in school and life is an overall goal of our agency. To ensure children transition successfully to school, our teachers use standardized curriculums and assessment tools to assist in setting up classrooms and planning for infants to 5 years of age. Teachers track each child's progress in five developmental areas: Approaches to Learning, Social and Emotional, Language and Literacy, Cognition, and Physical. Head Start Child and Family Development Center's School Readiness Goals are aligned with our assessment tool, Teaching Strategies GOLD. A report is generated for parents, staff, and governing bodies three times each year. The agency uses the words to analyze data, determine children's overall growth, and help make decisions about increasing program quality.

Overall, children made a sixteen to thirty percent gain in all areas of development. The most significant improvement in growth is in language, literacy, and cognition.



## HEALTH SERVICES

At Head Start Child and Family Development Centers, Inc., we believe healthy children are ready to learn. Our program works with families to ensure they have a continuous accessible source of care to support their child's healthy development and well-being. Additionally, children receive nutritious USDA meals and snacks while they attend school. We work with a registered, licensed dietitian who oversees menus, nutrition information, and special diets for children.

### Physical Health

Head Start and Early Head Start children with up-to-date physical exams.	91.02 %
Children with an ongoing source of continuous health care	91.02%

### Dental Health

Head Start Children with continuous dental care:	81.32%
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### Immunizations

Children who are up to date on immunizations.	85%
Children with exemptions from immunizations	13%

### Mental Health

Number of classroom teachers who received assistance from a mental health consultant through observation and consultation	100%
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### Disability Services

Total number of children with an Individualized Education Program (IEP)	54
Number of children who received early intervention services	54
Total number of children with an Individualized Family Service Plan (IFSP)	4
Number of children who received early intervention services	4
Percentage of children with an IEP or IFSP receiving early intervention services	100%



## **FAMILY AND COMMUNITY ENGAGEMENT**

Our program consistently says, “A parent is the child’s first teacher.” We use this phrase often because we believe it. We include it in our mission statement. This Head Start agency believes that when we support and empower a family, we are helping to develop strong educational, and healthy children. Family advocates work with families to build relationships and help them connect to needed community resources and services. During 2021-2022 69% of head start families received services that promoted family outcomes.

### **Policy Council**

Policy Council members are Head Start parents whom other parents elect to sit on this program’s governing body. Parents who participate in Policy Council have a voice in how our program spends money, what children do in their classrooms and how we collaborate with community partners.

Parents on Policy Council during the 2021-2022 program year played an essential role in the decision-making process of our program. Last year and COVID-19 policies and procedures changed to reflect the needs of children, families, and programs. Parents on PC provided significant input and approval of policies to make it through the year. 100% of the policy council meetings were completed last year because families participated using the virtual platform zoom. Parents also participated in a federal monitoring review in April 2022 using the zoom platform.

### **Parent Activities**

Parent activities were limited to outside the agency because of our COVID protocols. The activities included zoom parents committee meetings, literacy events for the home, classroom newsletters, and virtual conferences and meetings.

## **Federal Reviews and Financial Audits**

The Office of Head Start (OHS) uses monitoring systems to measure this grantee’s performance and accountability during a five-year grant period.

<b>Fiscal Year</b>	<b>Review Year</b>	<b>Monitoring Dates</b>	<b>Outcomes</b>
2019	Focus Area One Monitoring Review	October 7-11, 2019	No non-compliances
2022	Focus Area Two Monitoring Review	March 28-April 1, 2022	HSCFDC meets all requirements of HSPPS
Annual Audits by an independent auditor, Hawkins Ash CPA’s	Annual	July 2020,2021 and 2022	Each year the audits had no findings issued.