

2023

Annual Report



Head Start Child &
Family Development
Centers, Inc.

PROGRAM OVERVIEW

Head Start Child and Family Development Centers, Inc. receives federal funds through the Department of Health and Human Services and the Wisconsin Department of Public Instruction to operate services to 340 children and families. HSCFDC receives Wisconsin DPI funds to support quality improvement for staff. The annual report will provide insight into our program's ability to provide comprehensive early childhood services for children and our work to empower families as their children's first teachers. The Head Start grant covers four counties in Western Wisconsin: La Crosse, Monroe, Crawford, and Vernon. Currently, HSCFDC is not operating a center or home-based option in Crawford Co. We review community assessment information yearly to determine when and where there's a need for Head Start services. Program leadership includes a Board of Directors and Policy Council, a parent-run board. Each group meets monthly to conduct business and provide leadership and direction to the management team.

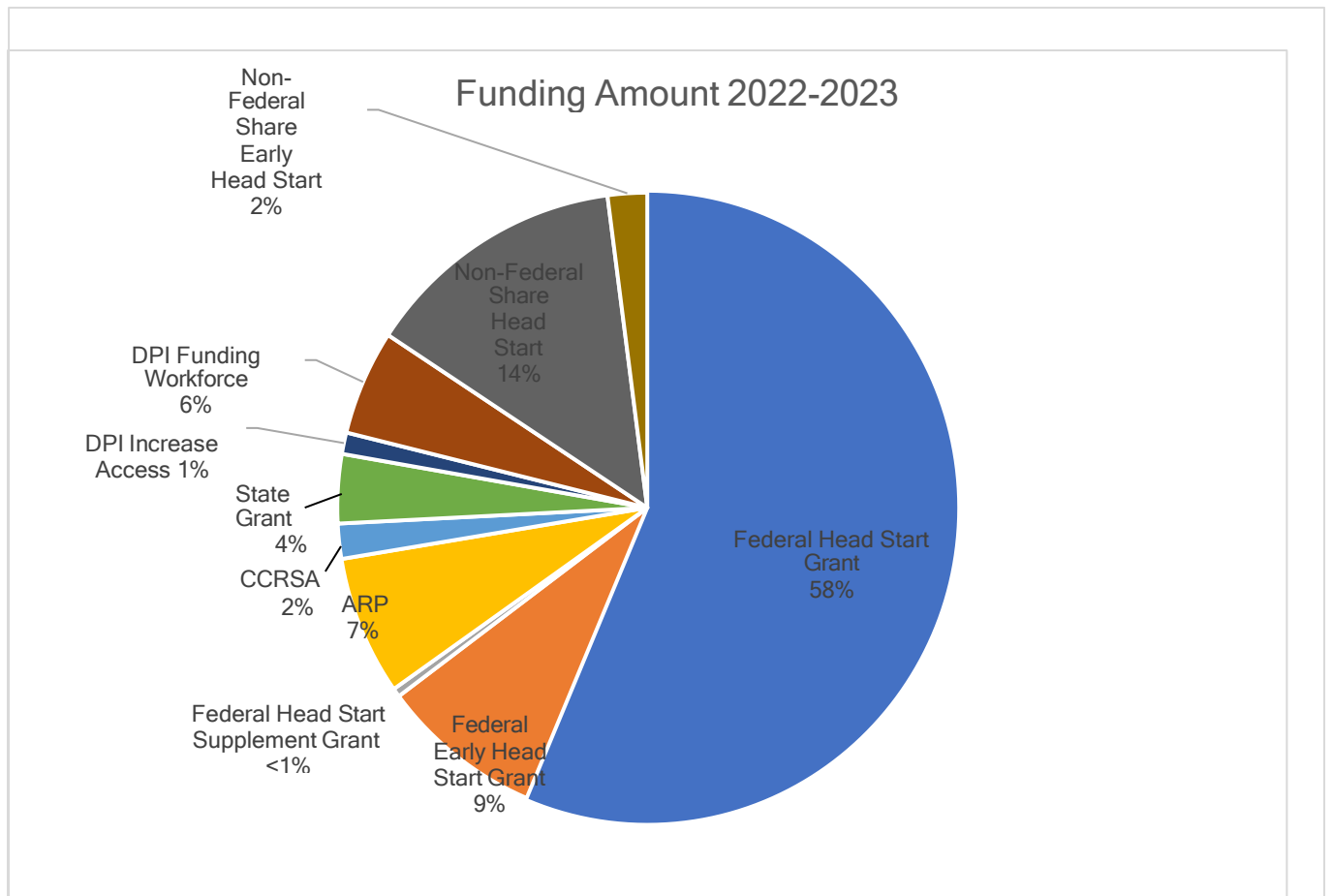
Significant accomplishments for the 2022-2023 program year include working with teachers, teacher assistants, and family service advocates to obtain a Child Development Associate (CDA) credential or higher Early Childhood degrees. At the beginning of 2023 and through the summer months, HSCFDC provided additional time for staff to complete their training needs. A further accomplishment was the Policy Council and Board of Directors approving an additional position, mentor teacher. This need grew from self-assessment to more support for new staff.

Mission Statement

Head Start Child and Family Development Centers, Inc. collaborates with communities to support and empower families while focusing on the health and education of the whole child.

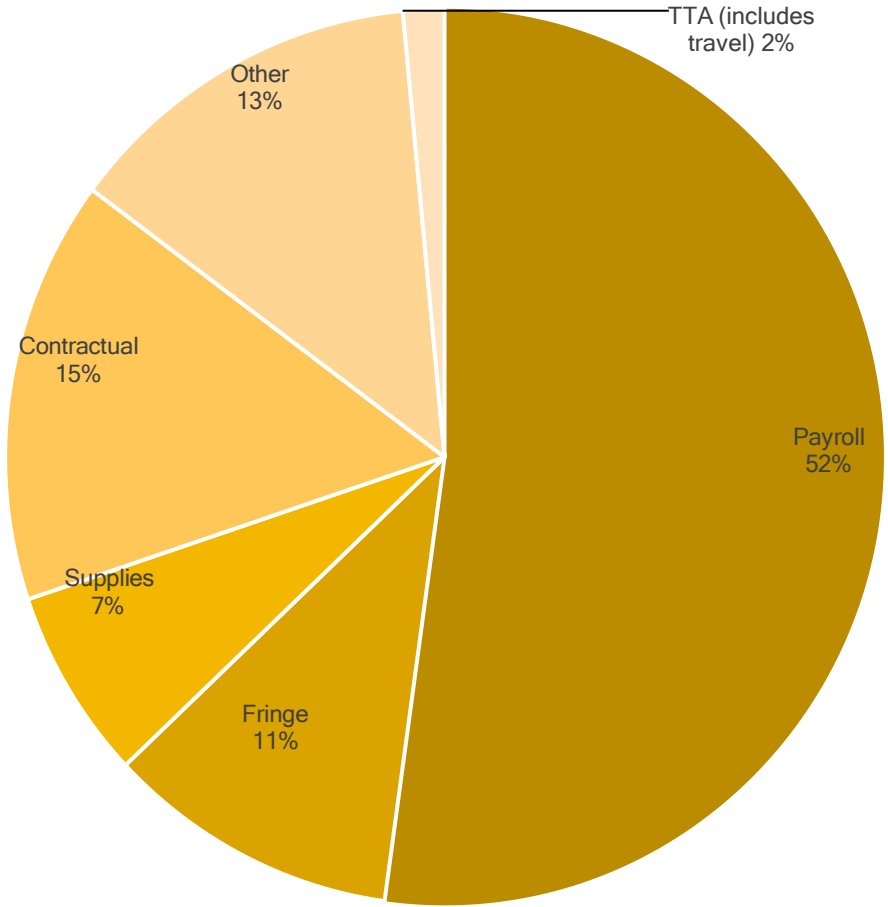
HEAD START AND EARLY HEAD START FUNDING SOURCES

| Program Funding 2022-2023 | | |
|--------------------------------------|---------------------|-------------|
| Funding Type | Amount | Percent |
| Federal Head Start Grant | \$ 3,486,361 | 58% |
| Federal Early Head Start Grant | \$ 521,835 | 9% |
| Federal Head Start Supplement Grant | \$ 27,500 | 0% |
| ARP | \$ 442,705 | 7% |
| CCRSA | \$ 111,359 | 2% |
| State Grant | \$ 219,013 | 4% |
| DPI Increase Access | \$ 68,105 | 1% |
| DPI Funding Workforce | \$ 333,750 | 6% |
| Non-Federal Share Head Start | \$ 847,998 | 14% |
| Non-Federal Share Early Head Start | \$ 127,023 | 2% |
| Total: | \$ 6,058,626 | 100% |



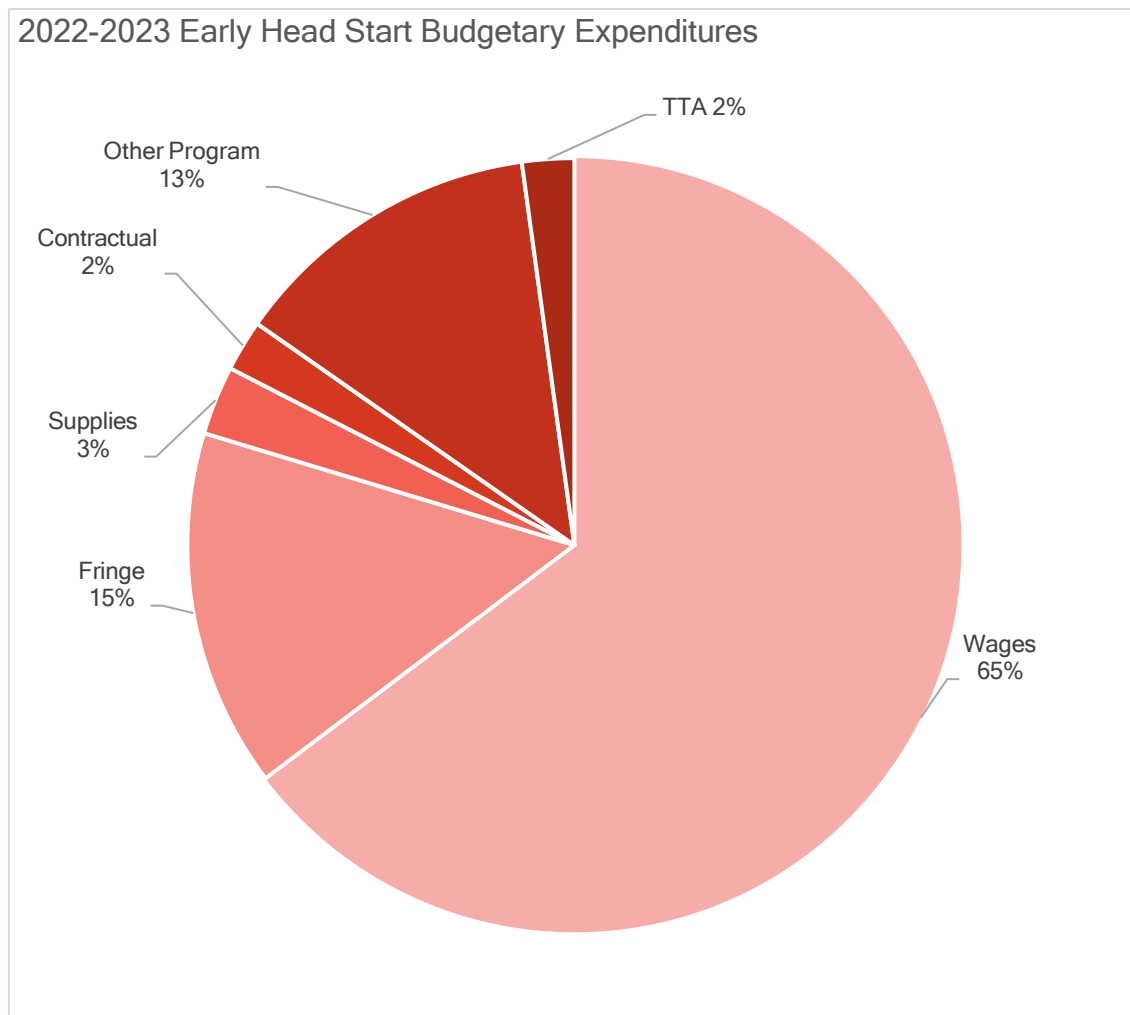
| 2022-2023 Head Start Budgetary Expenditures | | |
|---|-----------|---------------------|
| Payroll | \$ | 1,819,193.22 |
| Fringe | \$ | 375,041.83 |
| Supplies | \$ | 241,288.91 |
| Contractual | \$ | 533,980.74 |
| Other | \$ | 463,948.98 |
| TTA (includes travel) | \$ | 52,907.32 |
| Totals: | \$ | 3,486,361.00 |

2022-2023 Head Start Budgetary Expenditures



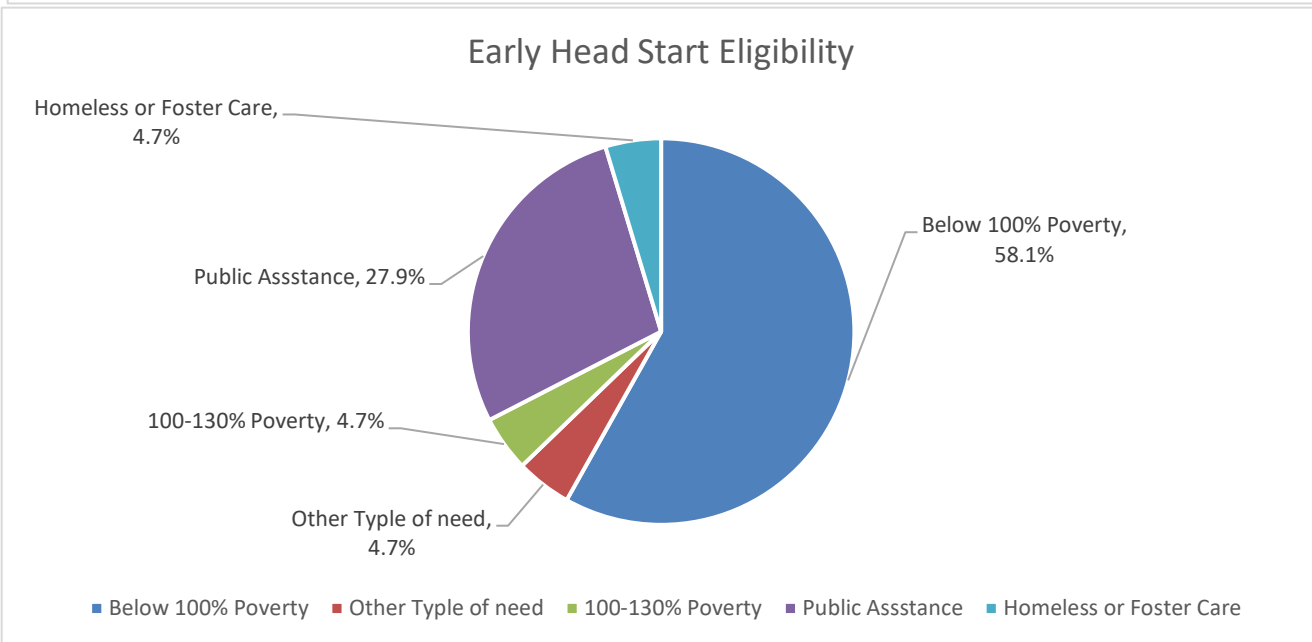
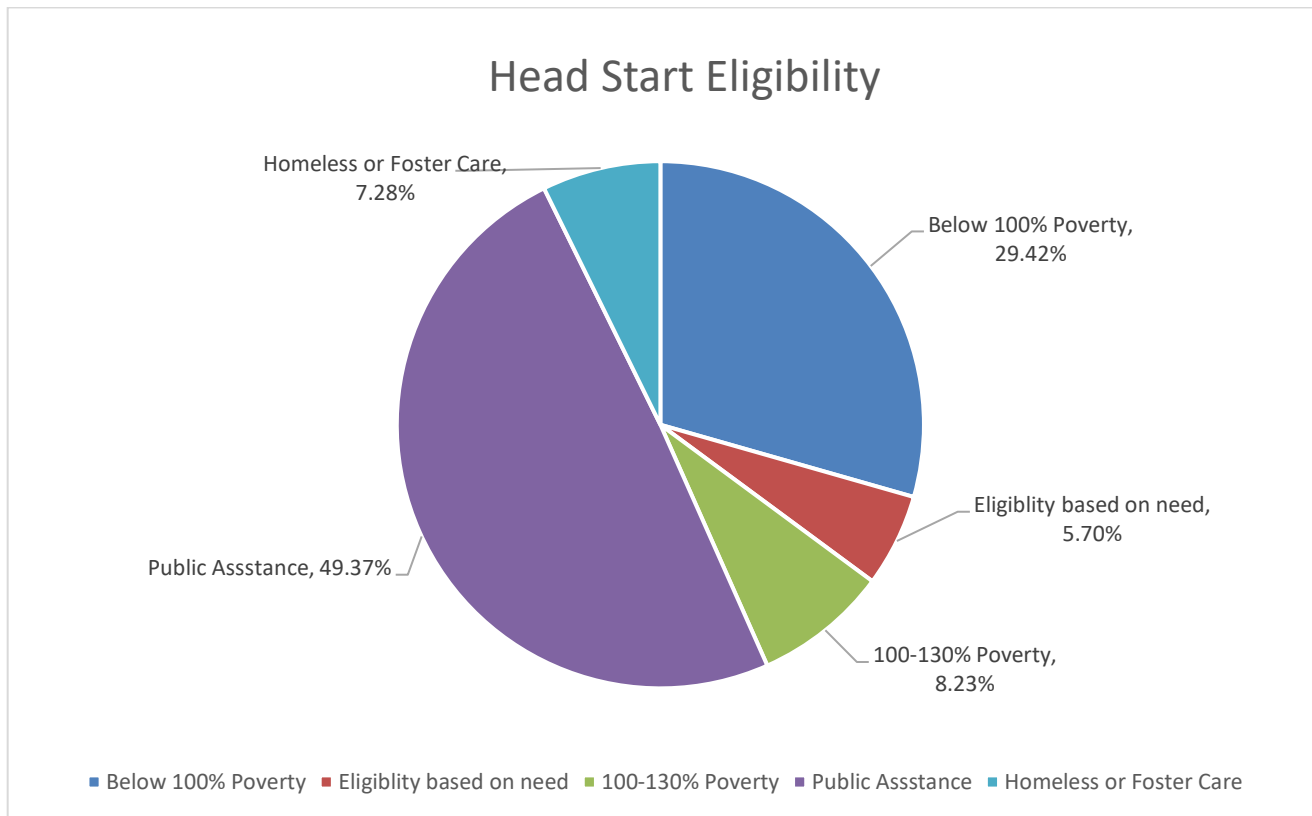
2022-2023 EARLY HEAD START BUDGETARY EXPENDITURES

| 2022-2023 Early Head Start Budgetary Expenditures | | |
|--|-----------|-------------------|
| Payroll | \$ | 310,186.10 |
| Fringe | \$ | 74,153.33 |
| Supplies | \$ | 52,387.60 |
| Contractual | \$ | 5,031.19 |
| Other | \$ | 69,381.29 |
| TTA (includes travel) | \$ | 10,695.49 |
| Total: | \$ | 521,835.00 |



ENROLLMENT & ELIGIBILITY

| Total Number of Head Start Children Served | Total Number of Families | Average Monthly Enrollment |
|--|--------------------------|----------------------------|
| 316 | 337 | 52.65 % |

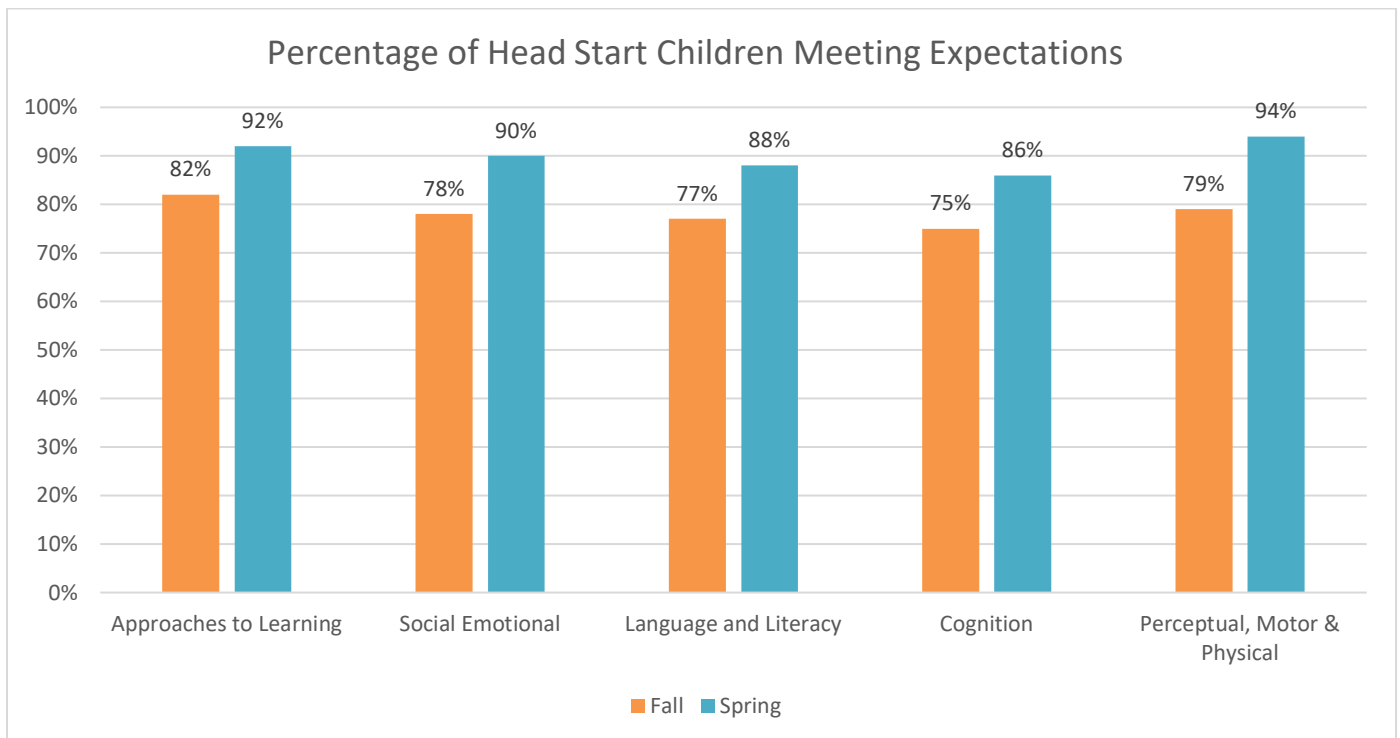


| | | | |
|------------------------------------|----|---|-------|
| The total number of EHS children: | 39 | Average Monthly Enrollment Of EHS children: | 86.4% |
| The total number of pregnant moms: | 4 | | |

SCHOOL READINESS

Preparing children and families for success in school and life is an overall goal of our agency. To ensure children transition successfully to school, our teachers use standardized curriculums and assessment tools to assist in setting up classrooms and planning for infants to 5 years of age. Teachers track each child's progress in five developmental areas: Approaches to Learning, Social and Emotional, Language and Literacy, Cognition, and Perceptual, Motor, and Physical. Head Start Child and Family Development Center's School Readiness Goals are aligned with our curriculum, The Creative Curriculum, assessment tool, Teaching Strategies GOLD, Head Start Early Learning Outcomes Framework (ELOF), and Wisconsin Model of Early Learning Standards (WMELS). A report is generated for parents, staff, and governing bodies thrice yearly. The agency uses the words to analyze data, determine children's overall growth, and help make decisions about increasing program quality.

Overall, children made a ten to fifteen percent gain in all areas of development. The most significant improvement in growth is in perceptual, motor and physical development.



HEALTH SERVICES

At Head Start Child and Family Development Centers, Inc., we believe healthy children are ready to learn. Our program works with families to ensure they have a continuously accessible source of care to support their child’s physical, dental, and emotional development and well-being. A key factor this year was the percentage of children, 88%, who have received preventative dental care. The early detection of dental caries leads to early treatment and positive oral hygiene. Additionally, children receive nutritious USDA meals and snacks while they attend school. We work with a registered, licensed dietitian who oversees menus, nutrition information, and special diets for children.

Physical Health

| | |
|--|------|
| Percentage of Head Start and Early Head Start children with up-to-date physical exams. | 85 % |
| Percentage of children with an ongoing source of continuous health care | 90% |

Dental Health

| | |
|--|-----|
| Percentage of children with continuous dental care | 88% |
|--|-----|

Immunizations

| | |
|---|-----|
| Percentage of children who are up to date on immunizations. | 84% |
| Percentage of children with exemptions from immunizations | 16% |

Mental Health

| | |
|---|-------------------|
| Number of classroom teachers who received assistance from a mental health consultant through observation and consultation | 31 Teacher (100%) |
|---|-------------------|

Disability Services

| | |
|--|------|
| Total number of children with an Individualized Education Program (IEP) | 59 |
| Number of children who received early intervention services | 59 |
| Total number of children with an Individualized Family Service Plan (IFSP) | 2 |
| Number of children who received early intervention services | 2 |
| Percentage of children with an IEP or IFSP receiving early intervention services | 100% |

FAMILY AND COMMUNITY ENGAGEMENT

Our program consistently says, “A parent is the child’s first teacher.” We use this phrase often because we believe it. We include it in our mission statement. Family advocates work with families to build healthy relationships and family goals. In efforts to work with families to reach family-oriented goals, the family service advocates bring families and community resources together. During 2022-2023, 337 families were served at HSCFDC. 89% of those families received services that promoted their family outcomes.

Policy Council

Policy Council members are Head Start parents whom other parents elect to sit on this program’s governing body. Parents who participate in Policy Council have a voice in how our program spends money, what children do in their classrooms, and how we collaborate with community partners.

Parents on Policy Council during the 2022-2023 program year played an essential role in the decision-making process of our program. Last year, PC members decided that a virtual meeting best meets their needs. Members of the policy council were able to meet once a month, except for the month of July when there was no meeting. Last year, the governing bodies approved new job positions, policies, budget changes, program options, and program locations.

Parent Activities

Parent activities were limited to outside the agency because of our COVID protocols. The activities included zoom parents committee meetings, literacy events for the home, classroom newsletters, and virtual conferences and meetings.

Federal Reviews and Financial Audits

The Office of Head Start (OHS) uses monitoring systems to measure this grantee’s performance and accountability during a five-year grant period.

| Fiscal Year | Review Year | Monitoring Dates | Outcomes |
|--|----------------------------------|--------------------------------|---|
| 2019 | Focus Area One Monitoring Review | October 7-11, 2019 | No non-compliances |
| 2022 | Focus Area Two Monitoring Review | March 28-April 1, 2022 | HSCFDC meets all requirements of HSPPS |
| Annual Audits by an independent auditor, Hawkins Ash CPA’s | Annual | July 2020,2021, 2022, and 2023 | Each year, the audits had no findings issued. |